



HRD Centre

Step by step guide on how to enrol into ISP Virtual Campus e-learning courses.

Step- 1 : Click “Gear icon” on the top right corner of the screen and select “Enrol me in this course”.

The screenshot shows the top navigation bar with the e-Abhigyan logo and language dropdown. The course title 'Contract Processing and Tendering' is displayed prominently. Below the title, a breadcrumb trail reads: Home / Courses / ISP Virtual Campus / Managerial Courses / Contract Processing and Tendering. A blue button labeled 'Enrol me in this course' is visible in the top right corner of the course banner. Below the banner, there is an 'Announcements' section with the text: 'Dear Participants, Welcome to the course!'.

Note: Step-1 is applicable ONLY to courses for which “Guest Access” is enabled. In other case directly go to Step-2.

Step- 2: Enter the enrolment key and Click on “Enrol me” button

The screenshot shows the 'Enrolment options' page for the course 'Contract Processing and Tendering'. It includes a list of notes: '1) This is a private course', '2) The course is designed for indenter and executives involved in contract processing.', and '3) The course has Guest Access too. You can view all course resources but cannot take part in course activities.' Under the 'Self enrolment (Student)' section, there is an 'Enrolment key' field with a masked input box (dots) and a blue 'Enrol me' button below it.

Step-3: After successful enrolment you will get the message as shown below.

The screenshot shows the same course page as in Step 1, but with a green confirmation message box at the top that reads: 'You are enrolled in the course.' Below the message, the 'Announcements' section is visible with the text: 'Dear Participants, Welcome to the course!'.