

READING MATERIAL
ON
BASIC MECHANICAL DRAWING
& INSTRUMENT READING



Rourkela Steel Plant

Human Resource Development Centre

3.05 Abbreviations :

Many terms and expressions in engineering need to be written on drawings so frequently as to justify the use of abbreviations which help to reduce drafting time and costs. Many of these abbreviations have been standardized as can be seen in BS 308:1984:section 11. A selection of the more commonly used ones are stated and clarified in the following tables.

ABBREVIATION	MEANING	SKETCH/NOTES
A C	Across corners	
A F	Across flats	
HEX HD	Hexagon head	
ASSY	Assembly	See page 96
CRS	Centres	
¢ or CL	Centre line	
CHAM	Chamfered or Chamfer (in a note)	
CH HD	Cheese head	
CSK	Countersunk	
CBORE	Counterbore	
CYL	Cylinder or cylindrical	
DIA	Diameter (in a note)	
∅	Diameter (preceding a dimension)	
R	Radius (preceding a dimension, capital only)	
DRG	Drawing	
FIG.	Figure	
LH	Left hand	
LG	Long	
MATL	Material	
NO.	Number	

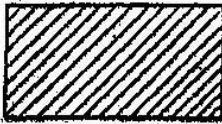
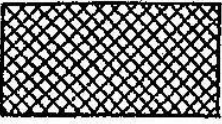
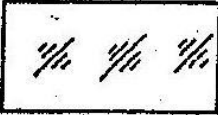
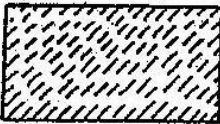
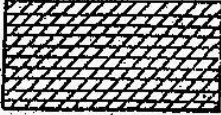

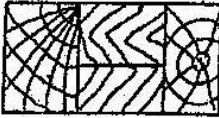

ABBREVIATION	MEANING	SKETCH/NOTES
PATT NO.	Pattern number	
PCD	Pitch circle diameter	
I/D	Inside diameter	
O/D	Outside diameter	
RH	Right hand	
RD HD	Round head	
SCR	Screwed (or screw)	
SPEC	Specification	
SFACE	Spotface	
SQ	Square (in a note)	
□	Square (preceding a dimension)	
STD	Standard	
UCUT	Undercut	
MC	Machined	
mm	Millimetre	Note: - Lower case letters
NTS	Not to scale	The NTS dimension is always underlined
RPM	Revolutions per minute	SI symbol: rev/min
SWG	Standard wire gauge	
TPI	Threads per inch	

* Abbreviations commonly used in practice but not listed in
BS 308: Part 1: 1984

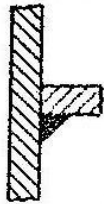

















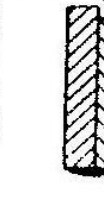





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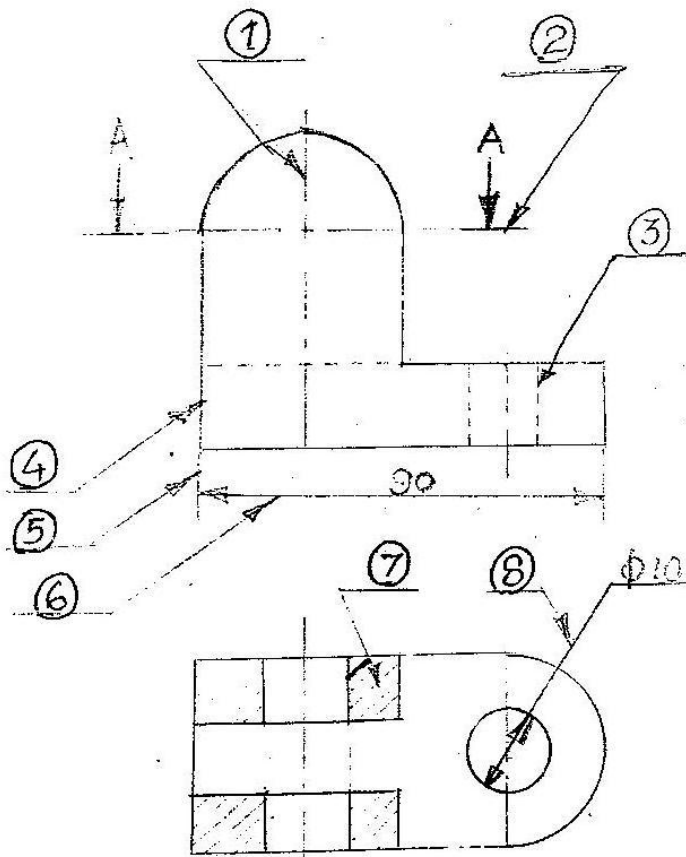
- (1) Abbreviations are the same in the singular and plural.
- (2) Capital letters are shown above, and are preferred as being more likely to be legible when microfilmed and reproduced.
- (3) Full stops are not used except when the abbreviation makes a word which may be confusing, e.g. NO. for 'number'.

TABLE 1 REPRESENTATION OF MATERIALS

TYPE	CONVENTION	MATERIAL
Metals		Steel, Cast iron, copper and its alloys; aluminium and its alloys, etc.
		Lead, zinc, tin, white-metal, etc.
Glass		Glass
Packing and insulating materials		Porcelain, stoneware, marble, slate, etc.
		Asbestos, fibre, felt, synthetic resin products, paper, cork, linoleum, rubber leather, wax, insulating and filling materials
Liquids		Water, oil petrol, kerosine, etc.
Wood		Wood, plywood, etc.
Concrete		

DD Standard Section <i>Planned Programme of Work</i>	RS IV 00.01. 01.01
Index of Plant Standards	Volum
Fundamentals and Drawing Standards	1
Gears and Gear Boxes	1a
Engg. Materials	2
Tools	3
Machine Elements & Mechanism	4
Fastners	5
Pipes, Flanges, Hoses and Accessories	6
Crane and Lifting Tackles	7
Material Handlings	7a
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Electricals	9
ROURKELA STEEL PLANT DESIGN DEPT.	ISSUED 01.04.1971
	VOL. 1 GROUP 1

FORM OF WELD		SYMBOL	FORM OF WELD	SYMBOL
(i) FILLET			(i) SINGLE-BEVEL BUTT	 
(ii) SQUARE BUTT			(ii) DOUBLE-BEVEL BUTT	 
(iii) SINGLE-V BUTT			(iii) SINGLE-U BUTT	 
(iv) DOUBLE-V BUTT			(iv) DOUBLE-U BUTT	 
(v) SINGLE-U BUTT			(v) EDGE	 
(vi) DOUBLE-U BUTT			(vi) SPOT	 



- 1 - CENTRE LINE
- 2 - CUTTING PLANE LIN
- 3 - HIDDEN LINE
- 4 - OUT LINE
- 5 - EXTENSION LINE
- 6 - DIMENSION LINE
- 7 - SECTION LINE
- 8 - LEADER LINE
- 9 - LOCUS LINE
- 10 - SHORT BREAK LINE
- 11 - LONG BREAK LINE

